

## TEMPORARY WATER SHUT OFF REQUEST

Whether you leave the water service on or have it shut off at the curb, please remember that you are responsible for ensuring all systems in your home are adequately protected from damage that could occur during your extended absence. If you are not sure how to properly secure your plumbing, water heater, water softener, or any other appliance, please seek the advice of a professional.

No water service will be available, and no monthly billings or meter readings will be calculated during the shut off, except you will receive a bill for the water service received in the month before you leave. Our billings are for the previous month's use and service.

Name:	
Address:	, State Center, IA
Phone:	
Date of shut off at curb:	_
Please arrange to have someone present whe	n water is turned back on.
Date to turn on: Tim	ıe:
I understand that there shall be a \$15.00 fee billed for shutting water off and a \$15.00 fee billed for turning water back on. No minimum fees during period when service is off. The City will not drain pipes or pull meters for temporary vacancies.	
Signature: Da	ate: